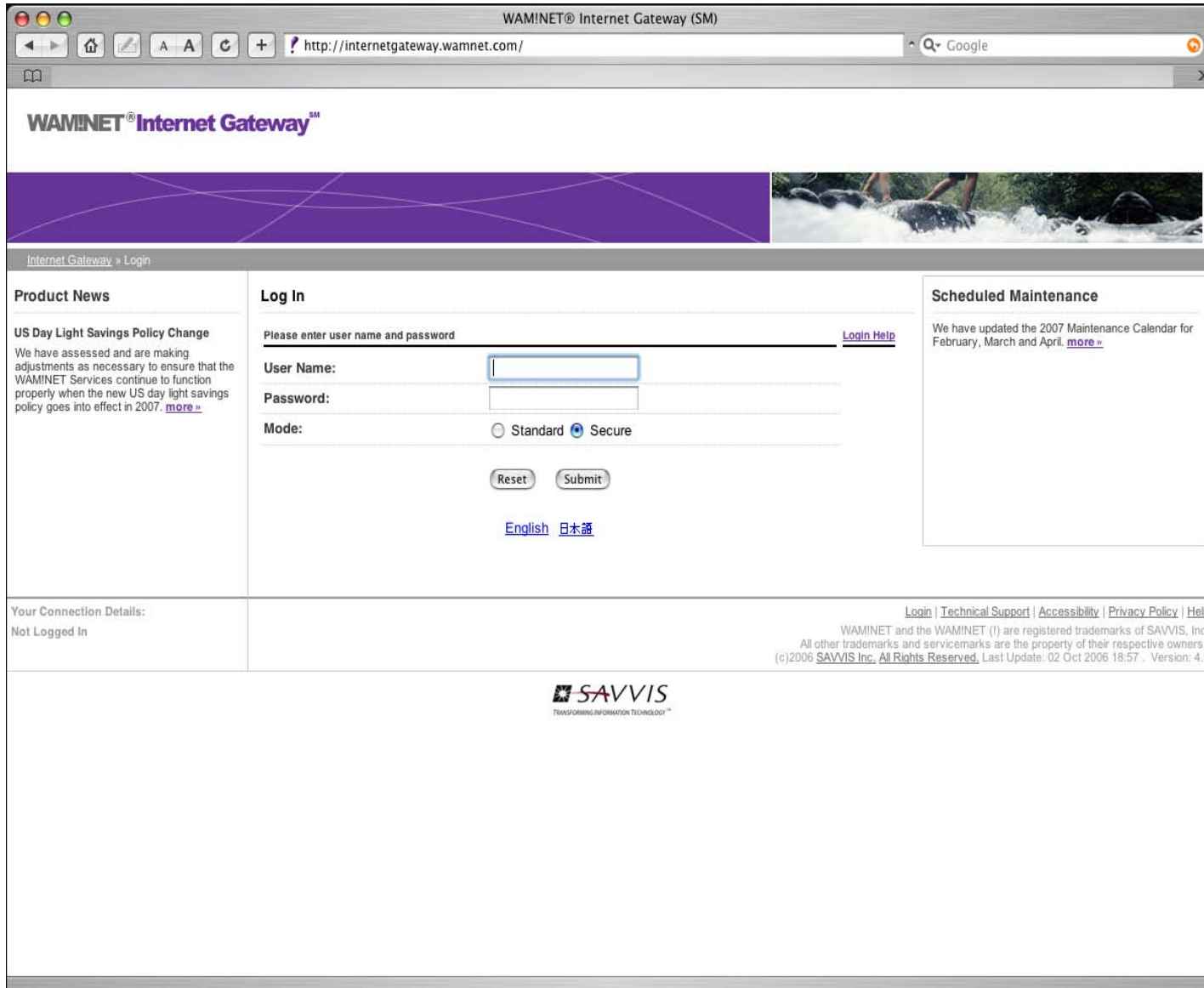


WAMNET!

Guest account Instructions

Step 1

Using any internet browser go to: <http://internetgateway.wamnet.com/>



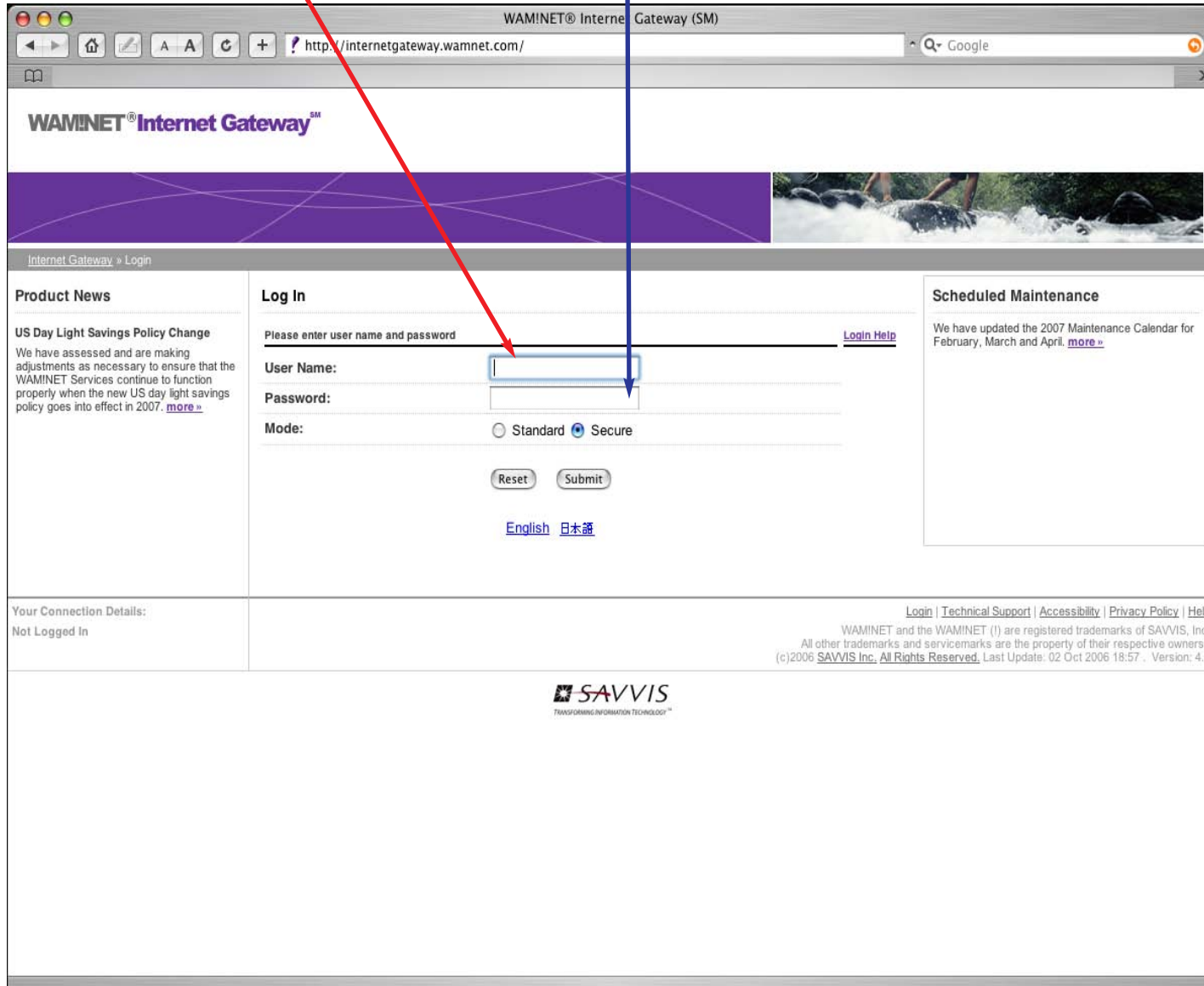
The screenshot shows a web browser window titled "WAMNET® Internet Gateway (SM)". The address bar contains the URL "http://internetgateway.wamnet.com/". The page features the WAMNET logo and a navigation bar with "Internet Gateway" and "Login" links. The main content area is divided into three columns:

- Product News:** A section titled "US Day Light Savings Policy Change" with a "more »" link.
- Log In:** A central login form with the following fields and options:
 - Text: "Please enter user name and password" with a "[Login Help](#)" link.
 - Form: "User Name:" with an input field.
 - Form: "Password:" with an input field.
 - Form: "Mode:" with radio buttons for "Standard" and "Secure" (selected).
 - Buttons: "Reset" and "Submit".
 - Language links: "[English](#) [日本語](#)".
- Scheduled Maintenance:** A section stating "We have updated the 2007 Maintenance Calendar for February, March and April. [more »](#)".

At the bottom left, "Your Connection Details:" shows "Not Logged In". At the bottom right, there are links for "Login", "Technical Support", "Accessibility", "Privacy Policy", and "Help", along with a copyright notice: "©2006 SAVVIS Inc. All Rights Reserved. Last Update: 02 Oct 2006 18:57. Version: 4.3". The SAVVIS logo is centered at the bottom.

Step 2

Enter user name: mars1 and the password: prepress2. Click submit or press enter



The screenshot shows a web browser window with the URL <http://internetgateway.wamnet.com/>. The page title is "WAMINET® Internet Gateway (SM)". The main content area is titled "WAMINET® Internet Gateway™" and features a purple header with a white graphic. Below the header, there is a navigation bar with "Internet Gateway" and "Login". The main content is divided into three columns: "Product News", "Log In", and "Scheduled Maintenance".

Product News
US Day Light Savings Policy Change
We have assessed and are making adjustments as necessary to ensure that the WAMINET Services continue to function properly when the new US day light savings policy goes into effect in 2007. [more »](#)

Log In
Please enter user name and password [Login Help](#)
User Name:
Password:
Mode: Standard Secure

[English](#) [日本語](#)

Scheduled Maintenance
We have updated the 2007 Maintenance Calendar for February, March and April. [more »](#)

Your Connection Details:
Not Logged In

[Login](#) | [Technical Support](#) | [Accessibility](#) | [Privacy Policy](#) | [Help](#)
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Step 3

Select the file or files you need to send buy using the (Choose File) buttons.

The screenshot shows a web browser window titled "WAMINET® Internet Gateway (SM) : Send : Create Package". The address bar shows the URL "https://internetgateway.wamnet.com/pkg/cp/index.html". The page has a navigation menu with "SELECT SERVICE", "INFO CENTER", "LOG OUT", and "HELP". Below the logo, there are tabs for "SEND", "RECEIVE", and "PREFERENCES". The main content area is titled "Create Package" and includes a note: "Items in bold and marked with * are required." Under "Select Destination", there is a dropdown menu for "Address Book" with "Harte-Hanks Print (3568601)" selected. Below that, the "Send To" field is populated with "Harte-Hanks Print (6132001) - Direct!". The "Select Files" section contains 14 rows, each with a "Choose File" button and the text "no file selected". A red arrow points from the text above to the "Choose File" button for File 1.

| File | Choose File | Status |
|----------|-------------|------------------|
| *File 1: | Choose File | no file selected |
| File 2: | Choose File | no file selected |
| File 3: | Choose File | no file selected |
| File 4: | Choose File | no file selected |
| File 5: | Choose File | no file selected |
| File 6: | Choose File | no file selected |
| File 7: | Choose File | no file selected |
| File 8: | Choose File | no file selected |
| File 9: | Choose File | no file selected |
| File 10: | Choose File | no file selected |
| File 11: | Choose File | no file selected |
| File 12: | Choose File | no file selected |
| File 13: | Choose File | no file selected |
| File 14: | Choose File | no file selected |

Step 4

In the *Job ID* field please enter a job description or job PO #.

Under *Job ID* in the *Client ID* field please enter your company name. & click submit to send.

WAMINET® Internet Gateway (SM) : Send : Create Package

https://internetgateway.wamnet.com/pkg/cp/index.html

File 8: no file selected

File 9: no file selected

File 10: no file selected

File 11: no file selected

File 12: no file selected

File 13: no file selected

File 14: no file selected

File 15: no file selected

File 16: no file selected

File 17: no file selected

File 18: no file selected

File 19: no file selected

File 20: no file selected

Complete Metadata Information

Select Job Ticket:

Job ID:

Client ID:

Select Delivery Options

Delivery Notification Email:

Your Connection Details:
User: Mars Prepress Client
Resource: Harte Hanks Print Client
Type: Hosted
Resource ID: 6629201

[Info Center](#) | [Log Out](#) | [Map](#) | [Technical Support](#) | [Accessibility](#) | [Privacy Policy](#) | [Help](#)

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Note: you can have a e-mail conformation sent to you & your customer service rep. with Delivery Notification Email by filling out the delivery option here.

Step 5

This is your job package ID and conformation.

WAMINET® Internet Gateway (SM) : Send : Confirmation

SELECT SERVICE | INFO CENTER | LOG OUT | HELP

SEND | RECEIVE | PREFERENCES

Internet Gateway » Send » Confirmation

Package Information and Contents

Successfully Added Package 6629201-2395. [Create Another Package.](#)

Package Information

| | |
|----------------|-----------------------------|
| Sent To: | Harte-Hanks Print (6132001) |
| Package ID: | 6629201-2395 |
| Size: | 3.57 MB |
| Date Received: | 30 Jan 2007 15:49 |
| Status: | Created |
| Status Date: | 30 Jan 2007 15:49 |

Job Ticket Information

| | |
|-------------|-------------------------|
| Job ID: | Description JOB or PO # |
| Client ID: | Company Name |
| Job Ticket: | None |

Files

Displaying 1 Item

| File Name | Size |
|--------------------------|---------|
| Getting Started Book.pdf | 3.57 MB |

Your Connection Details:
User: Mars Prepress Client
Resource: Harte Hanks Print Client
Type: Hosted
Resource ID: 6629201

[Info Center](#) | [Log Out](#) | [Map](#) | [Technical Support](#) | [Accessibility](#) | [Privacy Policy](#) | [Help](#)
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